

Sample Questions with Answers

Interview Preparation

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Question 1:

Tell me about yourself

[ANSWER] Answer & Explanation:

The most often asked question in interviews. You need to have a short statement prepared in your mind. Be careful that it does not sound rehearsed. Limit it to work-related items unless instructed otherwise. Talk about things you have done and jobs you have held that relate to the position you are interviewing for. Start with the item farthest back and work up to the present.

Question 2:

Why did you leave your last job?

[ANSWER] Answer & Explanation:

Stay positive regardless of the circumstances. Never refer to a major problem with management and never speak ill of supervisors, co-workers or the organization. If you do, you will be the one looking bad. Keep smiling and talk about leaving for a positive reason such as an opportunity, a chance to do something special or other forward-looking reasons.

Question 3:

What experience do you have in this field?

[ANSWER] Answer & Explanation:

Speak about specifics that relate to the position you are applying for. If you do not have specific experience, get as close as you can.

Question 4:

What do you know about our company?

[ANSWER] Answer & Explanation:

This question is one reason to do some research on the organization before the interview. Find out where they have been and where they are going. What are the current issues and who are the major players?

Question 5:

What have you done to improve your knowledge in previous years?

[ANSWER] Answer & Explanation:

Try to include improvement activities that relate to the job. A wide variety of activities can be mentioned as positive self-improvement. Have some good ones handy to mention.

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